

WORK STUDY PROGRAM JOB POSTING

JOB TITLE: CREA_1—Curriculum Videographer and Editor

DEPARTMENT NAME: Department of Writing

CONTACT NAME: Maureen Bradley

JOB DESCRIPTION:

The Curriculum Videographer and Editor will record weekly lectures in the Writing Department for use in future on-line learning environments. The successful candidate will book and test audio and video equipment, set-up before class time and record 80-minute lectures. The Videographer will digitize and back-up footage before editing each lecture into condensed sequences. Final edited lectures will be archived and catalogued for future use.

QUALIFICATIONS:

The successful applicant will have extensive experience with HDV or HD camcorders. S/he will be proficient in running cameras on manual settings. Applicants must also have experience recording with lavalier microphone and be able to manage a simple shoot without supervision. Independent technical troubleshooting skills are required. Experience with Final Cut Pro editing software is also a necessity.

JOB LOCATION ON-CAMPUS: FA 238

WORK STUDY WAGE: \$10.00 **DEPARTMENT TOP UP:**(please delete if not applicable)

HOURS AVAILABLE: 340

HOW TO APPLY: Drop off a cover letter, CV and two minute DVD demo reel to the Department of Writing, FA 251

**Applicants must be eligible for Work Study program. For details go to
<http://registrar.uvic.ca/safa/workstudy/workstudyindex.html>**