

**WORK STUDY PROGRAM
JOB POSTING**

JOB TITLE: THEA31 - Senior Costume Assistant II (THEATRE)

DEPARTMENT NAME: Theatre

CONTACT NAME: Karla Stout

JOB DESCRIPTION:

To assist the Head of Wardrobe with the costume requirements of the Theatre Department including the management of the costume shop and stock room, and related resources. Tasks may include:

- Analyzing costume requirements.
- Assisting with measurements, fittings, pattern making, cutting and production scheduling.
- Acting as a liaison with the costume designer and stage manager.
- Working on specific projects in advanced costume construction.
- Coordinating costume elements required for dress rehearsals assisting with such other duties as may be assigned by the Head of Wardrobe.

QUALIFICATIONS:

Advanced machine and hand sewing skills essential.
Good organization and communication skills and the ability to work as part of a team.
Knowledge of theatre costumes preferred.
Word processing skills.

JOB LOCATION ON-CAMPUS: Phoenix Building

WORK STUDY WAGE: \$10.00

HOURS AVAILABLE: 20

HOW TO APPLY: Resume/ in person to Karla Stout
250-721-8006

**Applicants must be eligible for Work Study program. For details go to
<http://registrar.uvic.ca/safa/workstudy/workstudyindex.html>**