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Academic Advising
Faculties of Humanities, Science, &
Social Sciences

**Canadian University International Study Abroad Program
(CUSAP)**

Herstmonceaux Castle, East Sussex, England

Information for Upper-Year Applicant Referees

You have been asked to write a reference letter in support of a student who is applying to attend CUSAP. For information on the program, please see the International Study Centre website: www.queensu.ca/isc/.

In a one-page evaluation on letterhead, please comment on the student's preparation for and ability to undertake the program there. In addition to the academic qualities of the student, especially helpful would be comments on her or his capacity to work in a new environment and potential to grow from the experience of this international program. The students we send to the program are representatives of UVic and of Canada, so their potential as ambassadors is important.

Please enclose your letter in an envelope, sign across the seal and deliver it to the applicant. The student will inform you of the UVic deadline for the receipt of the complete application package.

If you have any questions regarding this request, please do not hesitate to contact me. I can be reached at (250) 721-7566 or advising@uvic.ca.

Thank you for your time and effort in helping us to administer the CUSAP program, and to offer UVic students this remarkable opportunity.

Best wishes,

Dr Tim Haskett, Director
Academic Advising Centre