



## MEMORANDUM

PLEASE CIRCULATE

August 27, 2007

To: All Faculty, Staff and Students

From: Janice Johnson and Garry Sagert  
Co-Directors, Project Nova

### **RE: Student Admissions Go-Live**

The Student Admissions module of the new Nova Student system will be going live the week of September 10. All new students applying to Summer Studies 2008, and all future sessions, will be using the new system from the initial contact and application made through the Post-Secondary Application Service of British Columbia (PASBC).

The following information is provided for academic units:

- The admissions module will serve undergraduate, graduate and Law applications;
- New student applicants for the May and September 2008 sessions will be using the new system;
- New student applications for the January 2008 session will be processed through the legacy (ISIS) system;
- Departments will continue to administer evaluation criteria as per the current processes;
- New students applying for the May and September 2008 sessions will be issued a 9 digit student number starting with a 'V'.

Training for department users of the admissions module will be held in the last two weeks of September.

Many areas in the Office of the Registrar and Enrolment Services will be assuming a heavier workload and we ask the campus community to be supportive during this time.

Please contact the following areas if you require assistance:

Undergraduate Admissions and Records – Wendy Joyce (721-8136)  
Graduate Admissions and Records – Angela Katahan (721-7975)